



Full opening of schools, February – 1st April 2022

This risk assessment is not likely to cover all scenarios of all Trust Schools. Each school should consider their own unique circumstances, layouts, pupil numbers, resources, class room sizes, staffing capacity and pupils who have EHC plans and/or require intimate care. Each school is required to input their additional control measures specific to their schools in the columns provided and submit back for review by the Trust and Governors.

We remind all schools to follow only professional guidance informed directly from Gov.uk, DfE and PHE.

Risk Assessment Detail

Assessment Reference Number:	COVID-19-01	Date of Assessment	24/02/2022
Assessment undertaken by:	Emily Harman	Position:	Estates, Facilities and Health and Safety Advisor
Assessment undertaken with (SME): (Subject Matter Expert)	Mrs Jenna Withers	Position:	Head Teacher
Activity / Task / Topic / Detail:	COVID February – 1 st April 2022		
Activity Location:	St. Norbert's Catholic Voluntary Academy NSP		
Address:	Tollgate Spalding Lincolnshire PE11 1NJ		
Number of People & Detail: (e.g. one person, 2-5, 6-10, 11-50, 51-100)	Pupil: 207 Teacher: 9 Support: 14		
Expert Guidance: (e.g. HSE - .GOV.UK – PHE – DfE)	<p>School COVID-19 operational guidance – 24 February 2022 Schools COVID-19 operational guidance - GOV.UK (www.gov.uk)</p> <p>Stay at Home: Guidance for households with possible or confirmed coronavirus infection, Updated 7 February 2022 Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection - GOV.UK (www.gov.uk) (Withdrawn 24th February 2022)</p> <p>Guidance for school: coronavirus (COVID-19) updated 9 December 2021 Guidance for schools: coronavirus (COVID-19) - GOV.UK (www.gov.uk)</p> <p>Test kits for schools: 24 January 2022: Coronavirus (COVID-19): test kits for schools and FE providers - GOV.UK (www.gov.uk)</p> <p>COVID-19 Cleaning in non-healthcare settings (19 July 2021) COVID-19: cleaning of non-healthcare settings outside the home - GOV.UK (www.gov.uk)</p>		



	<p>Shielding and protecting people who are clinically extremely vulnerable from COVID-19 (updated 24 December 2021) Guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19 - GOV.UK (www.gov.uk)</p> <p>Children of critical workers and vulnerable children who can access schools or educational settings (updated 2 January 2022) Children of critical workers and vulnerable children who can access schools or educational settings - GOV.UK (www.gov.uk)</p> <p>Management of Health and Safety at Work Regulations 1999</p> <p>Personal Protective Equipment at Work Regulations 1992</p> <p>Coronavirus Restrictions: Updated 24 December 2021 COVID-19 Coronavirus restrictions: what you can and cannot do - GOV.UK (www.gov.uk)</p> <p>Advice for pregnant employees: updated 31 January 2022: Coronavirus (COVID-19): advice for pregnant employees - GOV.UK (www.gov.uk)</p> <p>Vaccination information (updated 19 January 2022): https://www.gov.uk/government/publications/covid-19-vaccination-resources-for-schools/covid-19-vaccination-programme-for-children-and-young-people-guidance-for-schools</p> <p>Plan for living with Covid-19 (Issued 23rd February 2022) COVID-19 Response: Living with COVID-19 - GOV.UK (www.gov.uk)</p> <p>First Aid: COVID-19: guidance for first responders - GOV.UK (www.gov.uk)</p>
<p>Duration: (e.g. Hr - hours - Min - Minutes)</p>	<p>From 8th February 2022 - Government change</p>

Hazard	Who May be Harmed	Gov.uk Guidance and CMAT Response for Required Controls	Specific Educational Setting Response and Controls	Risk Rating
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<p>Spread of Covid-19 –Coronavirus</p>	<ul style="list-style-type: none"> • Staff • Pupils • Visitors to your school • Cleaners • Contractors • Drivers • Vulnerable groups – Pregnant workers, those with existing underlying health conditions 	<p>Effective infection protection and control – minimise contact with individuals who are unwell, do not permit attendance to school if they are showing signs of infection. They must then follow the guidance/government advice on self-isolation.</p> <p>The legal requirement to self-isolate ends on 24 February 2022.</p> <p>Until 1 April 2022, the government still advises people who test positive to stay at home. Adults and children who test positive should stay at home and avoid contact with other people for at least five full days and then continue to follow the guidance until they have received two negative test results on consecutive days. Thereafter they can return to work and normal everyday life.</p> <p>As is usual practice, in an emergency, call 999 if someone is seriously ill or injured or their life is at risk.</p> <p>Hand washing - Clean hands thoroughly more than usual, ensure washing facilities are available for use, failing this, supply hand sanitiser, hand rub or skin friendly skin cleaning wipes to be used.</p> <p>Promote good respiratory hygiene, “CATCH IT, BIN IT, KILL IT” approach. Tissues will be made available throughout the school. Adopt recent Government advice and support HANDS-SPACE-FACE campaign.</p> <p>Clean frequently touched surfaces using standard products held in school such as detergents.</p>	<p>A weekly newsletter is issued with a COVID reporting reminder section of protocol-to be edited to state this is ‘advice’.</p> <p>Tweets and Emails were and continue to be sent regularly to remind families of strategies to reduce infection etc. Including LCC/South Holland District Council advice and reminders. This is being conducted throughout the holiday periods. LA and local advice to be monitored, shared via retweets etc.</p> <p>Hand washing facilities in every class. Anti-bacterial hand wash and alcohol hand sanitizer.</p> <p>Promote good respiratory hygiene, “CATCH IT, BIN IT, KILL IT” approach. Tissues will be made available throughout the school. Clean frequently touched surfaces using standard products held in school such as detergents.</p> <p>Headteacher to ensure daily checks are made with Government updates/CMAT Updates etc. Pupils and staff updated as necessary, communication throughout the school is key. Display posters, leaflets and other materials. Parents are informed of hygiene expectations and for the need to communicate this message in the home environment.</p> <p>All staff follow and regularly reiterate the hygiene message to pupils/students; • cover your cough or sneeze with a tissue • if you don’t have any tissues available, then cough and sneeze into the crook of your elbow • throw the tissue in a bin • avoid touching your eyes, nose and mouth with unwashed hands</p>
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	<p>Headteacher to ensure daily checks are made with Government updates.</p> <p>Pupils and staff updated as necessary, communication and consultation throughout the school community is key.</p> <p>Display posters, leaflets and other materials.</p> <p>Parents are informed of hygiene expectations and for the need to communicate this message in the home environment.</p> <p>Altering the classroom layouts and timetables, staggering entry and exit times, breaks will be supported should the school decide to keep this control measure.</p> <p>All staff follow and regularly reiterate the hygiene message to pupils/students;</p> <ul style="list-style-type: none">• cover your cough or sneeze with a tissue• if you don't have any tissues available, then cough and sneeze into the crook of your elbow• throw the tissue in a bin• avoid touching your eyes, nose and mouth with unwashed hands <p>All pupils/students are asked and reminded to wash their hands;</p> <p>Schools must ensure they understand the NHS Test and Trace process and how to contact their local <u>Public Health England health protection team in the event of a possible case</u></p>	<p>New set of Germ 123 hygiene awareness posters being shared school wide including in washing and toilet facility areas. www.123germfree.co.uk</p> <p>All staff reporting Positive Test results on LFT to school. All staff continue to be issued LFTs to allow for twice weekly testing on Sunday and Wednesday evenings.</p> <p>Cleaning boxes in each room –tissues/gloves/bin bags/cloths/detergent sprays kept high and/or in cupboard can be used in activity transition time to clean surfaces etc.</p> <p>Arrival times: One-way driving drop off and pedestrian system allows for good social distancing as pupils arrive between 8:40 and 8:55am.</p> <p>Gates will only open at 15:05 prior to 15:15pm departure. A member of staff will supervise and utilise playground to encourage distancing between families. All CTS/Staff expected to promptly release classes at 15:15 to aid swift departure. Supervising member of staff to be on gates to lock and reduce 'socialising.'</p> <p>All pupils/students are asked and reminded to wash their hands;</p> <ul style="list-style-type: none">• before leaving home and on arrival at school• after using the toilet and after breaks and sporting activities• before food preparation and eating any food, including snacks• before leaving school Supervision of pupils/students washing hands correctly in school is periodically undertaken by staff <p>X External Midday Supervisor Mrs T Quince will remain as a permanent cleaner in daily 1-3pm to deep clean and oversee</p>
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<p>PPE</p>	<ul style="list-style-type: none"> • Staff • Pupils • Visitors to your school • Cleaners • Contractors • Drivers <p>Vulnerable groups – Pregnant workers, those with existing underlying health conditions</p>	<p>From 20 January 2022, face coverings were no longer advised for pupils, staff and visitors in classrooms. From 27 January, face coverings are no longer advised for pupils, staff and visitors in communal areas. From 27 January, staff and pupils should follow wider advice on face coverings outside of school, including on transport to and from school.</p> <p>Wider Advice</p> <p>The CMAT have also taken the decision to support any staff member or pupil who personally decide they would like to continue wearing a face covering whilst at school, in communal areas and classrooms.</p> <p>PPE will not be given to children under year 7 to use under any circumstance. However, if a parent of a primary school pupil requests a child wears a face covering, please consider their wishes.</p> <p>Schools and colleges will need to communicate quickly and clearly to staff, parents, pupils and learners any new arrangements that require the use of face coverings in certain circumstances.</p>	<p>Staff, visitors and families able to wear masks in communal spaces and areas if they wish to.</p> <p>PPE is in school for specific use in EYFS we have high level of SEND and pupils with ASD that do not follow or understand social distancing and require intimate care.</p> <p>We have aprons, masks, visors and anti-bacterial handwash. Have cleaning materials, gloves/hand-wash. Have continued to order and maintain supplies and will continue to do so. PPE is also stored safely in medical room and available for staff providing intimate care. There is a supply of aprons/gloves and masks in every bubble if required/requested.</p> <p>We have hazard bags and where PPE is removed following guidance it will be placed in hazard bag and disposed in medical waste bin in medical room.</p>	



		<p>PPE is still required in cases where; pupils whose care routinely already involves the use of PPE due to intimate care needs so will continue to receive their care in the same way.</p> <p>Face coverings are still strongly advised on public transport.</p>	
First Aid	<ul style="list-style-type: none"> • Staff • Pupils • Visitors to your school • Cleaners • Contractors • Drivers <p>Vulnerable groups – Pregnant workers, those with existing underlying health conditions</p>	<p>Please update any first aid risk assessments in line with CPR recommendations COVID-19: guidance for first responders - GOV.UK (www.gov.uk)</p> <p>Mouth to mouth is not currently recommended.</p> <p>If a pupil is awaiting collection, they should be left in a room on their own if possible and safe to do so. A window should be opened for fresh air ventilation if possible. Appropriate PPE should also be used if close contact is necessary, further information on this can be found in the use of PPE in education, childcare and children’s social care settings guidance. Any rooms they use should be cleaned after they have left.</p>	<p>We have a dedicated First Aid Room/Intimate Care room with medical bed and all associated resources including sink. The room has window and can also be well ventilated.</p> <p>For minor First aid all classes have individual class boxes and books.</p> <p>We have mouth to mouth plastic visors and all first aiders know first aider is voluntary and at individual’s discretion. In CPD September 2020 staff were shown compression only CPR methods for this reason.</p>
Class Sizes	<ul style="list-style-type: none"> • Staff • Pupils • Visitors to your school • Cleaners • Contractors • Drivers <p>Vulnerable groups – Pregnant workers, those with existing underlying health conditions</p>	<p>The requirement for class or year sized bubbles has been removed, however as previously stated schools will avoid contact with anyone with symptoms, frequently clean hands and practice good respiratory hygiene (CATCH IT, BIN IT, KILL IT) (HANDS-FACE-SPACE) clean areas regularly and ensure good ventilation.</p> <p>Where schools use transport, it is advised that pupils travelling should reflect the measures that are</p>	<p>Year groups are split into Cohorts as per I form entry structure</p> <p>Class supervising adults remain the same-Class Teacher and TA. Cross Overs between classes are kept minimal where possible.</p> <p>External contractors-Water Monitoring etc/Grounds Maintenance etc follow hygiene controls, read RA prior to commencing works. All contractors where possible to work in rooms and on-site when pupils are off-site or outside/in another area.</p>



		<p>adopted in school, unless on public transport when it is strongly suggested a facemask should be worn.</p>	<p>All families have been asked to provide outdoor PE shoes and Inside PE Plimsolls no bare feet permitted.</p> <p>Staff/TA/SEND Team Meetings conducted via Microsoft Teams- This is planned to continue as more effective use of time as voted for by staff.</p> <p>SLT Meeting conducted Thursday 3:15pm face to face in well-ventilated office. CO2 checks completed routinely</p> <p>Staff asked to arrive where possible no earlier than 8:00am. Staff asked to leave promptly at end of school day and no later than 5:30pm so cleaning can take place with as few staff on site as possible.</p> <p>PPA covered by HLTA PPA may be taken off site and staff return when due to teach. If taken onsite maximum of x3 staff in Staff Room x2 in Meeting Room and x 1 in small office. Once used staff member must clean down area they have worked at.</p>
<p>Health and Safety</p> <p>Ventilation</p>	<ul style="list-style-type: none"> • Staff • Pupils • Visitors to your school • Cleaners • Contractors • Drivers <p>Vulnerable groups – Pregnant workers, those with existing underlying health conditions</p>	<p>Ensure staff who undertake your compliance checks are continuing these as normal practice. Fire alarm testing, emergency light testing, legionella testing, running the taps, fire doors operating correctly, fire appliances in situ and in date, fire alarms are serviced, PAT testing etc.</p> <p>Where possible ensure good ventilation around the school (opening windows/doors), this is to continue in colder months as much as possible. As of September, schools will be provided with a Carbon Dioxide monitors through a government funded scheme to test air quality and ventilation in rooms of concern to help minimise the transmission. Where</p>	<p>Compliance checks happening weekly now and throughout this crisis including weekly running of taps etc. and water testing has been conducted regularly by Guardian and will continue to do so.</p> <p>Health and Safety Audit completed in July 2020/November 2021 actions all rectified and remedial actions of where there were minimal. RA on Staff corridor table for all to read and sign and refer to.</p> <p>Fire drill planned termly</p> <p>Weekly Updates via Microsoft Teams Staff Table/Notice Board in main corridor with notices etc. Windows 365 Calendar and email messages School WHATSAPP used to share daily affirmations/reflections and positive messages usually shared</p>



		<p>logged readings are high application for DfE air purifiers were made.</p> <p>To balance the need for increased ventilation while maintaining a comfortable temperature, consider:</p> <ul style="list-style-type: none">• opening high level windows in colder weather in preference to low level to reduce draughts• increasing the ventilation while spaces are unoccupied (for example, between classes, during break and lunch, when a room is unused)• providing flexibility to allow additional, suitable indoor clothing – for more information see school uniform• rearranging furniture where possible to avoid direct draughts Heating should be used as necessary to ensure comfort levels are maintained particularly in occupied spaces. <p>If possible, systems should be adjusted to full fresh air or, if this is not possible, then systems should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply.</p> <p>Where mechanical ventilation systems exist, you should ensure that they are maintained in accordance with the manufacturers' recommendations.</p> <p>Annual H & S audits undertaken and completed.</p>	<p>through morning briefing. Any GDPR/Confidential information shared through secure email system only</p> <p>Regular updates of EVERY system by L Wide/V Matchett/Withers/</p> <p>Windows/Doors and Sky lights routinely opened at varied levels depending on outdoor temperature. Corridor Playground doors open to allow through flow of air.</p> <p>Families/Pupils are advised to wear additional layers as and when required</p>	
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Staff	<ul style="list-style-type: none"> • Staff • Pupils • Visitors to your school • Cleaners • Contractors • Drivers <p>Vulnerable groups – Pregnant workers, those with existing underlying health conditions</p>	<p>Staff will not report for work if feeling unwell or if in self-isolation until the full recommended period of self-isolation has expired.</p> <p>If capacity of staff cannot be achieved to keep the school open, then the school will contact the Trust for further advice.</p> <p>Clinically extremely vulnerable:</p> <p>Shielding advice was paused nationally from 31 March. CEV individuals are no longer advised to shield but must continue to follow the rules in place for everyone under the current national guidance. Staff in schools who are CEV will continue to undertake individual risk assessments in line with HR procedure.</p> <p>All pregnant staff follow specific guidance https://www.gov.uk/government/publications/coronavirus-</p>	<p>Equipment remains within specific rooms limited movement or well cleaned before changed/shared</p> <p>PE Days to continue to be named in weekly newsletter and kept the same weekly and children to come in full PE kit on those days-reducing excess materials/items on site and overwhelmingly preferred by families and staff.</p> <p>Every (Stage Reader child) child allocated x 2/3 reading books on x 1 weekly wiped down and given to pupils.</p> <p>More hygiene posters around school and social distancing etc. Staff room used in a minimal way/as outlined above Own cups already in use/safety cups so can be in class base. Staff already taking this action.</p> <p>All doors during working day are also safely opened as metal panels which pose transmission risk reduces need to touch handles etc.</p> <p>Interventions etc required will and can be delivered in safe open well, ventilated break out spaces such as corridor learning</p>	



		<p>covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees</p> <p>If you are 28 weeks pregnant and beyond, or if you are pregnant and have an underlying health condition that puts you at a greater risk of severe illness from COVID-19 at any gestation, you should take a more precautionary approach.</p> <p>This is because although you are at no more risk of contracting the virus than any other non-pregnant person who is in similar health, you have an increased risk of becoming severely ill and of pre-term birth if you contract COVID-19. Your employer should ensure you are able to adhere to any active national guidance for pregnant women. Continue to undertake individual risk assessments for pregnant workers in line with HR procedure.</p>	<p>stations, meeting room and Nurture Room/ICT Suite. A timetable constructed building in cleaning time after each session.</p> <p>See earlier notes above Additional cleaning 11-3pm to effectively oversee lunch provision. Site caretaker ams/pms Cleaning boxes in each room. Also see whole school cleaning schedule for staff responsibilities.</p> <p>Sanitation stations through school and in each class sink area Bins green and black bag throughout school and rooms We have x1 cleaner that is a midday supervisor completing additional hours</p> <p>95.66% staff double vaccinated as September 2021 commences</p> <p>Of Vaccinated staff 78.26% staff boosted with third vaccination as of January 4th 2022.</p>	
Pupils (CEV)	<ul style="list-style-type: none">• Pupils	<p>All CEV pupils should attend their school unless they are one of the very small number of pupils under paediatric or other specialist care and have been advised by their GP or clinician not to attend. Pupils who live with someone who is CEV should continue to attend school as normal.</p> <p>As normal, you should not encourage parents to request unnecessary medical evidence such as doctors' notes from their GP when their child is absent from school due to illness. This is already set out in the school attendance guidance but is especially important in the context of the pandemic and the coronavirus (COVID-19) vaccination programme. If evidence is required, it can take the</p>	<p>No CEV Staff/Pupils at this time</p> <p>The full guidance will be followed and MS Teams is in place to ensure our Teaching offer we have made to families in the event of Lockdown/ Shielding or Isolation.</p> <p>https://www.st-norberts.lincs.sch.uk/COVIDResponseAndCatchUpFunding.asp</p>	



		form of prescriptions, appointment cards, text or email confirmation of appointments, rather than a doctors' note. As usual, input from GPs should only be sought where there are complex health needs or persistent absence issues.	
Cleaning	<ul style="list-style-type: none"> • Staff • Pupils • Visitors to your school • Cleaners • Contractors • Drivers <p>Vulnerable groups – Pregnant workers, those with existing underlying health conditions</p>	<p>Retain good cleaning regimes of all facilities throughout the day and at the end of each day.</p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as desks, door handles, light switches, welfare facilities, using appropriate cleaning products and methods.</p> <p>Resources being utilised must be cleaned frequently.</p> <p>Retain additional cleaning of outdoor benches in between break times.</p> <p>Review cleaner and caretaker staff hours to accommodate additional cleaning requirements throughout the working day in line with guidance.</p>	<p>V Matchett cleaning site and T Quince during day with focus on toilets, cleaning of frequent contact surfaces, hoovering of floors and emptying of bins and disinfecting/cleaning surfaces including end of day.</p> <p>Santisers in all key location's handwashing areas.</p> <p>Bins readily available around site/bubbles.</p> <p>On-going review of hours to ensure effective cleaning.</p> <p>Fogging available if required in response to cases/local rates etc.</p>
Education Visits and public events in school.	<ul style="list-style-type: none"> • Staff • Pupils • Visitors to your school • Cleaners • Contractors • Drivers <p>Vulnerable groups – Pregnant workers, those with existing</p>	<p>Schools can resume educational visits including residential, please refer to https://www.gov.uk/guidance/red-amber-and-green-list-rules-for-entering-england</p> <p>https://www.gov.uk/government/publications/health-and-safety-on-educational-visits/health-and-safety-on-educational-visits</p> <p>We recommend that you consider whether to go ahead with planned international educational visits</p>	<p>All trips and visits will resume including day trips and residential.</p> <p>All staff meet with EVC HT/SLT and Senior Admin to have a Trip/Visit planning meeting and construct Risk Assessment together using LCC EVOLVE system.</p> <p>No International Visits</p>



	<p>underlying health conditions</p>	<p>at this time, recognising the risk of disruption to education resulting from the need to isolate and potentially test on arrival back into the UK. You should refer to the Foreign, Commonwealth and Development Office travel advice and the guidance on international travel before booking and travelling. You are advised to ensure that any new bookings have adequate financial protection in place.</p> <p>Any educational visits must be conducted in line with relevant coronavirus (COVID-19) secure guidelines and regulations in place at that time. This includes system of controls and COVID-secure measures in place at the destination should they be required.</p> <p>Schools should undertake full and thorough risk assessments in relation to all educational visits to ensure they can be undertaken safely. As part of this risk assessment, schools will need to consider what control measures need to be used and follow wider advice on visiting indoor and outdoor venues. Schools should consult the health and safety guidance on educational visits when considering visits.</p>	<p>Worship to resume in hall and key events-social distancing and good hygiene practised through.</p> <p>Visiting adults kept to a minimum of no more than 60 in large hall</p>	
<p>Lettings</p>	<ul style="list-style-type: none"> • Staff • Pupils • Visitors to your school • Cleaners • Contractors • Drivers • Vulnerable groups – Pregnant workers, those with 	<p>School lettings are able to proceed, please ensure you have received an reviewed the hirers individual letting risk assessment and their procedures for adhering to .Gov.UK/Dfe and PHE/HSE guidance. Items to be covered on their risk assessments should include:</p> <p>Cleaning of premises, support of the NHS Test and Trace system and their communication procedures with PHE and the school directly. Check the dates on</p>	<p>Currently an existing Sports Provider completes x 2 lettings in holiday periods with existing school pupils of NSP</p>	



	existing underlying health conditions	the risk assessments are current and ensure reviewed assessments are forwarded for your consideration immediately.		
Meetings	<ul style="list-style-type: none"> • Staff • Pupils • Visitors to your school • Cleaners • Contractors • Drivers Vulnerable groups – Pregnant workers, those with existing underlying health conditions	Meeting are permitted to resume as ‘normal’ however, please be cautious of staff and parent/carers concerns should they feel anxious about convening as a group. Explore the possibilities of a phased approach for reintegration and use a space where social distancing can be maintained.	SLT meeting on site as only x3 in well-spaced room Staff Meeting-staff elected 4:15-5:15pm from home via MS Teams-this will continue. LGB Meetings- On site but with social distancing measures in place and ventilation.	
Interviews	<ul style="list-style-type: none"> • Staff • Pupils • Visitors to your school • Cleaners • Contractors • Drivers • Vulnerable groups – Pregnant workers, those with existing underlying health conditions 	Remote interviewing is no longer required, please remain vigilant about inviting candidates into school.	An LFT would be asked to be completed prior. Limited access to a key interview room and well-ventilated corridor space for teaching activity.	
Visitors to Setting	<ul style="list-style-type: none"> • Staff • Pupils • Visitors to your school 	Essential Visitors:	Usual safeguarding/signing in protocol and Track and Trace sign in protocol.	



	<ul style="list-style-type: none"> • Cleaners • Contractors • Drivers • Vulnerable groups – Pregnant workers, those with existing underlying health conditions 	<p>An Essential Visitor is someone who needs to meet with school staff or children because <u>there is no other reasonable way of doing things</u>. This could include a visit to provide tuition, an Act of Worship or a welfare meeting:</p> <ul style="list-style-type: none"> • The DfE updated guidance is now that school visitors should be minimised to essential only • A visitor should take a lateral flow test before entering a school building • Picking up and dropping off of children should be done outside <p><u>Essential Contractors:</u></p> <p>An Essential Contractor is one who needs access to a building, to meet with school or Trust staff, to carry out testing, installation, health and safety or maintenance works.</p> <p>If you have any questions then please do not hesitate to contact me, but we need to urge on the side of caution. <u>This update will stay in place until directed otherwise.</u></p>	<p>Visitors able to wear masks if they wish</p> <p>Regular visitors complete LFTs and are part of LFT staff Group for result reporting.</p> <p>Essential Visitors include;</p> <ul style="list-style-type: none"> -Maths on the Move-Teaching Staff -Governors -Link Governor Trust-Fr Alex -Educational Psychologist -Dance Teacher -Music Teachers (x3) -Sr Clarissa/Fr Jim/Fr Paul 	
<p>Summer Clubs - Out of School Clubs – Wraparound care and extra-curricular activity</p>	<ul style="list-style-type: none"> • Staff • Pupils • Visitors to your school • Cleaners • Contractors • Drivers • Vulnerable groups – 	<p>Resume all your before and after-school educational activities and wraparound childcare for your pupils, where this provision is necessary to support parents to work, attend education and access medical care, and as part of pupil’s wider education and training. Vulnerable children can attend these settings regardless of circumstance.</p>	<p>No wrap around care.</p> <p>After school clubs will resume 3:15-4:15pm only. Parents book via Parent Pay even where no affiliated cost.</p>	



	<p>Pregnant workers, those with existing underlying health conditions</p>	<p>Please assess your individual settings current situation in relation to positive cases when offering wraparound care.</p>		
<p>Mass Testing</p>	<ul style="list-style-type: none"> • Staff • Pupils • Visitors to your school • Cleaners • Contractors • Drivers • Vulnerable groups – Pregnant workers, those with existing underlying health conditions 	<p>From 21 February, staff and pupils in mainstream secondary schools will not be expected to continue taking part in regular asymptomatic testing and should follow asymptomatic testing advice for the general population. Further information is available in the NHS get tested for COVID-19) guidance.</p> <p>There is no longer a requirement to test twice weekly at home with lateral flow device test kits, 3 – 4 days apart.</p> <p>Education testing delivery channels will remain open so that staff and students of secondary age and above can access tests if needed to respond to local public health advice, in particular in relation to outbreaks.</p>	<p>Staff completing LFTs Sunday evening and Wednesday evenings now-allowing greater time to organise absence cover.</p>	
<ul style="list-style-type: none"> • Secondary Settings Only 12-15 year olds vaccination offer. 	<ul style="list-style-type: none"> • Pupils 	<p>All children aged 12 and over are now eligible for COVID-19 vaccination. Those aged 12 to 17 are eligible for a first dose of the Pfizer/BioNTech COVID-19 vaccine, although 12 to 17 year olds with certain medical conditions that make them more at risk of serious illness, or who are living with someone who is immunosuppressed, are eligible for 2 doses. These children will be contacted by a local NHS service such as their GP surgery to arrange their appointments. All other 12 to 15 year</p>		



		<p>olds have been offered 2 doses of the vaccine via the school-based programme. NHS SAIS will drive and manage this delivery in school.</p> <p>Vaccinating children should help to reduce the need for children to have time off school and to reduce the risk of spread of COVID-19 within schools. The COVID-19 vaccination programme in secondary schools will therefore provide protection to children who are vaccinated and help to reduce disruption to face-to-face education. 12 to 15 year olds are also able to access the vaccine outside of school through vaccination or walk in centres. Bookings can be made on the NHS website.</p>	
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Reaching the threshold for outbreak management

Please note you are no longer required to inform the LA Public Health Team or PHE of single cases and you do not need to call the DfE helpline to report them. DfE may continue to require you to report case numbers through the portal. Where you have single cases or cases where you know there is household transmission you are not required to take any action. Where you become concerned about cases which are linked and potential transmission in the setting you should seek additional support, you are also required to inform the CMAT office.

The threshold to help you monitor this is:

- 5 children, pupils, students, or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period: or
- 10% of children, pupils, students, or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period.
- 2 children, pupils, students, and staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period for special schools, residential settings, and settings that operate with 20 or fewer children, pupils, students, and staff at any one time:



All settings should seek public health advice if a pupil, student, child, or staff member is admitted to hospital with COVID-19. They can do this by phoning the DfE helpline (0800 046 8687, option 1), or you can contact our LA Public Health phone line.

Hospitalisation could indicate increased severity of illness or a new variant of concern.

OUTBREAK MANAGEMENT PLAN

This outbreak management plan outlines how you should operate if there were an outbreak in your school or local area. Given the detrimental impact that restrictions on education can have on children and young people, any measures in schools should only ever be considered as a last resort, kept to the minimum number of schools or groups possible, and for the shortest amount of time possible.

Hazard	Who May be Harmed	Gov.uk Guidance and CMAT Response for Required Controls	Specific Educational Setting Response and Controls	Risk Rating
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<p>Spread of Covid-19 –Local Outbreaks</p>	<ul style="list-style-type: none">• Staff• Pupils• Visitors to your school• Cleaners• Contractors• Drivers <p>Vulnerable groups – Pregnant workers, those with existing underlying health conditions</p>	<p>Possibility that in some local areas it may become necessary to reintroduce ‘bubbles’ for a temporary period, to reduce mixing between groups. Any decision to recommend the reintroduction of ‘bubbles’ would not be taken lightly and would need to take account of the detrimental impact they can have on the delivery of education. Have your previous defined bubble information ready to be reintroduced should this be required.</p> <p>If you have an outbreak in your school, a director of public health might advise you that face coverings should temporarily be worn in communal areas or classrooms (by pupils staff and visitors, unless exempt).</p> <p>Follow.Gov, PHE, DfE and HSE guidance released in relation to local or national outbreaks only.</p> <p>In the event of new restrictions being imposed, the CMAT will liaise directly with the schools initially to discuss any additional control measures required then schools will need to communicate quickly and clearly to staff, parents, pupils the new arrangements.</p> <p>Use the DfE PHE helpline number if you have any concerns or require clarification or further professional advice – 0800 046 8687</p>	<p>School systems in place to ensure seamless transition to online remote offer in response to a bubble closure.</p> <p>Bubbles also able to be reinstated at any time.</p> <p>Good supply of PPE within setting if measures reinstated.</p> <p>Regular Email correspondence with EH regarding cases etc.</p>
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Please use this 5 bar matrix to establish and display how you have come to the risk ratings for each hazard listed.

Likelihood	Severity					
		1	2	3	4	5
1		1	2	3	4	5
2		2	4	6	8	10
3		3	6	9	12	15
4		4	8	12	16	20
5		5	10	15	20	25

